



To: Board of Directors
From: Steve Leighton, Fire Chief
Date: December 8, 2021
Subject: Meeks Bay Fire financial documents

Background

During the week of November 8, the Directors received an email from Amy Longwill of the El Dorado County Auditor/Controller's office. President Miller had written to all of you regarding your potential responses to Ms. Longwill's request. Attached is President Miller's letter to her, which should explain the situation, and the actions taken.

Recommendation

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From: Ed Miller, President, Meeks Bay Fire Board of Directors
Date: November 8, 2021 at 12:07:08 PM PST
To: Amy Longwill
cc: Keegan McVey, Robert Toscano, Joe Harn, McNamara Steve, Div. Chief, Leighton, Chief Steve, Eason Kim, Dir. Finance & Admin

Subject: Meeks Bay Fire financial documents

Ms. Longwill et al,

I am responding to your request regarding authorization from the Meeks Bay Fire (MBF), Board of Directors for North Tahoe Fire (NTF), personnel's access to MBF's financial information.

Is the authorization you seek require action by the Board in the form of a motion as per statute? I'm asking because our next scheduled meeting is not until December 8th as we have cancelled our November meeting. Re-scheduling the meeting for this one item would be costly, and "inconvenient" for Directors who have released the November date. Waiting until December could result in some MBF payables being delayed.

If full Board action is not required, I would be happy to give the authorization as Board President.

With the retirement of Board Clerk Crawford, her duties will be performed by more than one person at NTF, and there will be "overlaps", rather than individual duties specifically assigned to individual staff members. Our contractual relationship with NTF should ideally allow their financial/administrative staff full access to all MBF documents.

I have instructed Meeks Bay Directors who were included in your original email not to respond. It is unusual for correspondence of this type to be addressed to individual Directors. If each director responded using "reply all", and other Directors saw their responses prior to their own response, it could be a potential violation of the Brown Act.

Please let me know as soon as possible what action/documentation is required by your office.

Best regards to Mr. Harn and Mr. Toscano.

Respectfully,
Ed Miller

Edward Miller, President
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